

Business Continuity Planning (BCP)

Duration 2 Days

COURSE OBJECTIVE

To introduce Business Continuity Planning Process in the practical way helping Business to formalize/structure the need for handling the Disaster or Crisis for their Business.

OUTLINE

Introduction to Business Continuity Planning

- What's Business Continuity Management/Planning
- Business Continuity Life Cycle
- Disasters / Crisis
- Type of Plan (BCP, COOP, IT Contingency, DRP, OEP, etc.)

General Issues for Business Continuity Management

- Terminology
- Standards
- Business Justification - Cost of Failure / Success
- Where to start? And How?

Business Continuity Management Planning – In Practices

- Business Strategy
- Business Continuity Policy
- Business Impact Analysis
- Business Processes
- MTD, RTO, RPO
- Risk Assessment
- Impact & Probability
- Identify Preventive Control
- Getting Support from Departments
- Develop Recovery Strategy
- Prioritization
- Backup Site, Backup Methodology, Equipments
- Develop Recovery Detail Plan
- Business Continuity Plan Testing

Business Continuity Plan Maintenance

- Training and Awareness
- Communication Planning
- Scenarios
- Business Continuity Integration with Changes

Critical Success Factor for Business Continuity Planning

Target Audience

Business Continuity Manager, Business Recovery Manager, Operation Manager, and other Recovery-related functions.