ITDRP Workshop for Business Continuity in the Digital Age

Duration 3 days

COURSE DESCRIPTION

With the growing reliance on Information and Communication Technology, it's imperative for organizations to ensure their IT infrastructure's disaster recovery readiness. ISO/IEC 27031 provides guidelines for ITDRP. This 3-day workshop will delve deep into the ISO/IEC 27031 standard, equipping participants with the knowledge and practical skills to ensure ITDRP.

COURSE OUTLINE

Upon completion of this course, participants should be able to:
- Understand the relevance of ITDRP in business continuity.
- Conduct a risk assessment to identify threats and vulnerabilities to their IT infrastructure.
- Develop and implement a robust ITDRP based on ISO/IEC 27031 guidelines.
- Monitor and review ITDRP on an ongoing basis.
- Understand the certification process for ISO/IEC 27031.

COURSE AGENDA

Day 1: Understanding ITDRP and ISO/IEC 27031
- **Overview of World Events and the Need for ITDRP in BCM**:
    - Importance of IT in Business Continuity.
    - Recent global disruptions emphasizing IT's role.
- **ISO/IEC 27031: An Extension of ISO/IEC 27001**:
    - Introduction to ISO/IEC 27031.
    - Relationship with ISO/IEC 27001.
- **Prioritizing Systems and Functions for ITDRP**:
    - Business Impact Analysis [BIA] for IT.
    - Identifying critical IT systems and processes.
    - Quantifying the impact of IT disruptions.
- **Risk Assessment (RA) for IT + Workshop**:
    - Identifying and evaluating IT-related risks.
    - Developing mitigation strategies.

Day 2: Implementation of ITDRP Based on ISO/IEC 27031
- **Technological Solutions for Business Continuity**:
    - Setting up devices for remote work.
    - Establishing a robust LAN and internet connection.
    - Leveraging cloud solutions.
- **Online Services to Support Business Operations**:
    - Ordering essential services online.
    - Using food delivery platforms for business needs.

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- Leveraging communication tools like Line for BCP.
    - **Remote Work and Communication Tools**:
        - Setting up group communications via Line.
        - Utilizing video conferencing tools: Skype, Zoom.
        - Remote computer access and VPN setups.
    - **Transportation and Emergency Services**:
        - Emergency contact lists.
        - Utilizing apps for transportation needs.

Day 3: Strengthening ITDRP and Achieving Certification
- **Incident Management Plan (IMP) for IT**:
    - Developing an IT-specific IMP.
    - Steps and protocols to address IT incidents.
- **Business Continuity Plan (BCP) for IT + Workshop**:
    - Designing a robust IT BCP.
    - Regular review and updates of the BCP.
- **Exercise Preparation, Templates, and Documents for IT**:
    - Simulation exercises for IT disruptions.
    - Documenting and recording ITDRP exercises.
- **Embedding ITDRP in Organizational Culture**:
    - Training and awareness programs.
    - Achieving and maintaining ISO/IEC 27031 certification.

WHO SHOULD ATTEND

- IT Managers, CIOs, IT Professionals.
- BCP Officers, Auditors, Compliance Officers.
- Management personnel concerned with IT disaster recovery planning.